

**The Commons of Surrey Woods Townhome Association
Architectural Control Form**

Approval Request

Date: _____

Homeowner's Name: _____ Telephone Number: _____

Address: _____

Request change: (Mark all that are applicable and **attach detailed drawings**. Three (3) copies of this form and accompanying paperwork must be submitted. Items attached to, installed in or installed on Common Property need approval.)

- _____ Patio Extension
- _____ Modify Flower Bed
- _____ Flag Pole
- _____ Antenna
- _____ Satellite Dish
- _____ Outdoor security light (involve attachment to common property)
- _____ Malibu lights
- _____ Plant hanger
- _____ Planters screwed into decks
- _____ Permanent Cooking Grill
- _____ Mail Box
- _____ Other – please explain _____

Is a Village Permit necessary? _____ Village Permit applied for? _____

Please allow 30 days for approval.
The following must be signed by the homeowner:

- Any interior damage caused by the installation of the satellite dish becomes the homeowner's responsibility
- The inspection fee will cover two inspections to be coordinated between the homeowner and management. The first inspection is to locate the dish and the second is by a licensed roofer.
- Please have installer forward a certificate of insurance to the management company.

Signature Date _____

Submit the completed form to:
American Community Management
1908 Wright Blvd.
Schaumburg, IL 60193

For Board and Building & Grounds Committee use only:
Approved: _____ Disapproved: _____ Date: _____